



Date: \_\_\_\_\_

**APPLICATION FOR EMPLOYMENT (eff 4/26/11)**

Name – Last, First, MI		Home Phone	Other Phone
Complete Address	City	State	Zip
Position Applied For	Expected Rate of Pay	Date You Can Start	
Name of employee(s) related, agency or person referring you		Email Address	

**GENERAL INFORMATION**

Have you ever worked for Bay Ship & Yacht Co.?    Yes    No  
 If yes, when  
 Explain reason for leaving :

Are you available to work overtime when necessary on:	Weekday Yes    No	Saturday Yes    No	Sunday Yes    No
Are you at least 18 years of age?			Yes    No
Are you legally authorized to work in the United States?			Yes    No
Are you able to perform the essential functions of the position for which you are applying?			Yes    No
Have you ever been convicted of a felony? Conviction will not necessarily disqualify applicant from employment. If <b>Yes</b> , describe here:			Yes    No
Do you have a valid California Drivers License? If so, can you provide proof of a clean driving record?			Yes    No Yes    No

**EMPLOYMENT HISTORY**

List below all present and past employment, starting with your most recent employer. If any of the following do not apply, please enter N/A.

Name of Employer		Complete Address	City	State	Zip
Type of Business		Phone	Your Supervisor's Name		
Your Position		Your Duties			
Date of Hire	Last Work Date	Starting Rate Pay		Ending Rate Pay	
Reason for Leaving			May we contact this employer?    Yes    No		
Name of Employer		Complete Address	City	State	Zip
Type of Business		Phone	Your Supervisor's Name		
Your Position		Your Duties			
Date of Hire	Last Work Date	Starting Rate Pay		Ending Rate Pay	
Reason for Leaving			May we contact this employer?    Yes    No		
Name of Employer		Complete Address	City	State	Zip
Type of Business		Phone	Your Supervisor's Name		
Your Position		Your Duties			
Date of Hire	Last Work Date	Starting Rate Pay		Ending Rate Pay	
Reason for Leaving			May we contact this employer?    Yes    No		

**EDUCATION TRAINING AND EXPERIENCE**

	Name	City & State	Dates Attended (mo/yr to mo/yr)	Did you Graduate? Yes No	Degree and/or Major
High School				Yes No	
College / University				Yes No	
Vocational / Business				Yes No	
Vocational / Business				Yes No	

Did you have any other experiences, training, qualifications or skills which you feel make you especially suited for your desired position?

If So, please explain :

Tools Owned :

**PROFESSIONAL REFERENCES**

Name	Complete Address	City	State	Zip
Occupation	Phone	Years Acquainted		
Name	Complete Address	City	State	Zip
Occupation	Phone	Years Acquainted		
Name	Complete Address	City	State	Zip
Occupation	Phone	Years Acquainted		

I certify that all of the answers given and the information provided by me in this application are true and complete, and understand that any misrepresentation or omission may result in denial of employment or in discharge from employment at any time. **Unless otherwise noted, I authorize the Company to make an investigation of my personal employment history, including contacting former employers for reference verification. I understand that if employed, I will be required to provide proof that I am over 18 years of age, have a legal right to work in the United States, and, if required, be bonded.**

If I am accepted for employment, I understand and agree that such employment is entirely at will, for no specified term, and may be terminated at any time, with or without cause, by me or by the Company. I further understand and agree that the agreement contained in the preceding sentence cannot be modified in any respect, except in a written document executed by the Company's General Manager. I understand that, if I am employed by the Company, the Company retains the unrestricted right to search and inspect any of its property. I will return all of the Company's property immediately upon any termination of my employment.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

At the time of hire, we will verify your Social Security Number to make sure that you are legally authorized to work in the United States.

**FOR OFFICE USE ONLY**

# AFFIRMATIVE ACTION QUESTIONNAIRE

## Questionario de Acción Afirmativa

Applicants are asked to complete this section. Please be aware that you are not obligated to complete this form, and that any forms that you do provide voluntarily will be treated confidentially. The data you provide will be used solely for statistical purposes and will be retained only for the purpose of monitoring the success of the organization's affirmative action program. It will not be used for nor have any effect on any hiring decision.

*Se les pide a los/las Solicitantes que llenen esta sección. Por favor este consiente que Usted no esta obligado/obligada a completar esta forma, y cualquier forma que Usted provea voluntariamente será tratada de una manera confidencial. La información que nos entregue será usada exclusivamente para propósitos estadísticos y será mantenida únicamente para el propósito de observar el éxito del programa de acción afirmativa de la organización.*

Date(Fecha)	County where you reside (Condado donde vive)	Position applied for (Posición de Interés)
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### PLEASE CHECK OFF THE APPROPRIATE BOX(ES)

*Por favor marque las cajas apropiadas*

#### Race / Ethnic Category (Raza / Categoría Étnica):

- 1 – Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South America or other Spanish culture of origin, regardless of race.

*1 – Hispano: Todas las personas de cultura o origen Mexicano, Puertorriqueño, Cubano, del Centro o Sur América o de otros orígenes culturales Españoles, sin considerar la raza.*

- 2 – White (not Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa or the Middle East

*2 – Blanco/Blanca (origen no Hispano): Todas las personas que tienen origen con cualquier persona original de Europa, África del Norte o el Medio Oriente*

- 3 – Black (not Hispanic origin): All persons having origins in any of the black racial groups of Africa

*3 – Negro/Negra (origen no Hispano): Todas las personas que tienen origen con cualquiera de los grupos de raza negra de África*

- 4 – Native Hawaiian or Other Pacific Islander (not Hispanic or Latino): All persons having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

*4- Hawaianos Nativos o Islas del Pasífico ( origen no Hispano): Toda las personas que tienen origen con cualquier persona original de Hawaii, Guam, o otras Islas del Pacífico.*

- 5 – Asian: (not Hispanic or Latino): All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, Including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

*5 – Asiático: ( origen no Hispano): Todas las personas que tienen origen con cualquier persona original del Lejano Oriente, Sur Oriente de Asia, el Subcontinente de India, incluyendo por ejemplo Cambodia, China, India, Japón, Corea, Malaysia, Pakistan, las islas Pilipinas, Thailand y Vietnam.*

- 6 – American Indian / Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

*6 – Indio Americano / Nativo de Alaska: Todas las personas que tienen origen con cualquier persona original de Norte América, y quien mantiene identificación cultural por medio de afiliación de tribu o reconocimiento comunitario.*

- 7- Two or More Races (not Hispanic origin): All persons who identify with more than one of the above five races.

*7 – Dos o Mas Razas (Origen no Hispano): Todas las Personas que se identifican con mas de una de las anteriores cinco razas*

- V – Veteran

*Veterano/Veterana*

- VW –Vietnam-Era Veteran (Served in Armed forces between 8/5/64 and 5/7/75)

*Veterano/Veterana de la Era de Vietnam (Sirvió en las fuerzas Armadas entre 8/5/64 y 5/7/75)*

- DV– Disabled Veteran (Service-related disability)

*Veterano Incapacitado (Incapacidad relacionada al servicio)*

- D – Individual with a disability

*Individual con una incapacidad*

#### Sex (Sexo):

- M – Male  
*Masculino*

- F – Female  
*Femenino*